# **PROJECT CHARTER**

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| 1. General Project Information | | | | | | | | |
| Project Name: | | | **Maroon** | | | | | |
| Executive Sponsors: | | | **-** | | | | | |
| Department Sponsor: | | | **-** | | | | | |
| Impact of project: | | | Social and technological | | | | | |
| 2. Project Team | | | | | | | | |
|  | **Name** | | | **Department** | | **Telephone** | **E-mail** | |
| Project Manager: | Adalí Garrán Jiménez | | | Developement | | 4442 6699 | 3203203070101@unis.edu.gt | |
| Team Members: | Javier Alejandro López Guzman | | | Developement | | 50005085 | lopez191204@gmail.com | |
|  | Jose Andres Escalon Jimenez | | | Developement | | 4127 9906 | 3013452600101@unis.edu.gt | |
| 3. Stakeholders *(e.g., those with a significant interest in or who will be significantly affected by this project)* | | | | | | | | |
| * Universidad del Istmo’s Students | | | | | | | | |
| * Members of the UNIS’ community | | | | | | | | |
| * Authorities | | | | | | | | |
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| 4. Project Scope Statement | | | | | | | | | |
| **Project Purpose / Business Justification** | | | | | | | | | |
| At the moment there is no platform where UNIS’ students can express their opinions or feelings for other students to see. The only way of communicating is through larger platforms where you don’t really know who is who. There’s a need for a space online that connects UNIS’ students, a need for a community. | | | | | | | | | |
| **Objectives (in business terms)** | | | | | | | | | |
| Create a space where students of this institution can interact with each other in a closed space.  Facilitate the interaction between members of the UNIS community. | | | | | | | | | |
| **Deliverables** | | | | | | | | | |
| * Users interface * Wall management * Posting * Comments * Profile page * Data base * Control and administration panel | | | | | | | | | |
| **Scope** | | | | | | | | | |
| This project addresses a space of communication for students of UNIS. | | | | | | | | | |
| **Project Milestones** | | | | | | | | | |
| |  |  |  | | --- | --- | --- | | **Phase** | **Starting Date** | **Ending date** | | **Inception** | 01/14/2021 | 01/22/2021 | | **Planning** | 01/22/2021 | 01/29/2021 | | **Making Requirements** | 01/29/2021 | 02/05/2021 | | **Designing** | 02/05/2021 | 02/19/2021 | | **Construction** | 02/19/2021 | 04/19/2021 | | **Final testing** | 04/20/2021 | 05/04/2021 | | **Delivery** | 05/05/2021 | 05/07/2021 |   . | | | | | | | | | |
| **Major Known Risks (including significant Assumptions)** | | | | | | | | | |
| |  |  | | --- | --- | | **Risk** | **Risk Rating (Hi, Med, Lo)** | | Bad estimation and scheduling | High | | Technical Issues | Medium | | Poor breakdown of specification | Low | | | | | | | | | | |
| **Constraints** | | | | | | | | | |
| * Schedule: this project needs to be completed by the end of the first semester of university, around the first weeks of may. * Lack of knowledge of the platform at the start of the project; this will make the project prgression slower at the start. | | | | | | | | | |
| **External Dependencies** | | | | | | | | | |
| This project will only depend on the efforts of the project team along with the guidance of Ing. Oscar García Colon. | | | | | | | | | |
| 5. Communication Strategy *(specify how the project manager will communicate to the Executive Sponsor, Project Team members and Stakeholders, e.g., frequency of status reports, frequency of Project Team meetings, etc.* | | | | | | | | | |
| Periodical review with team members and team manager each on deadline of the project. | | | | | | | | | |
| 6. Sign-off | | | | | | | | | |
|  | | | Name | | | Signature | | | Date (MM/DD/YYYY) |
| Team member 2 | | | Jose Andres Escalon  Jimenez | | |  | | | 22/01/2021 |
| Team member 2 | | | Javier Alejandro López Guzmán | | | Insertando imagen... | | | 22/01/2021 |
| Project Manager | | | Adalí Garrán Jiménez | | |  | | | 22/01/2021 |
| 7. Notes | | | | | | | | | |
| Deadlines are set to be a maximum, however, time may vary depending on different circumstances. | | | | | | | | | |